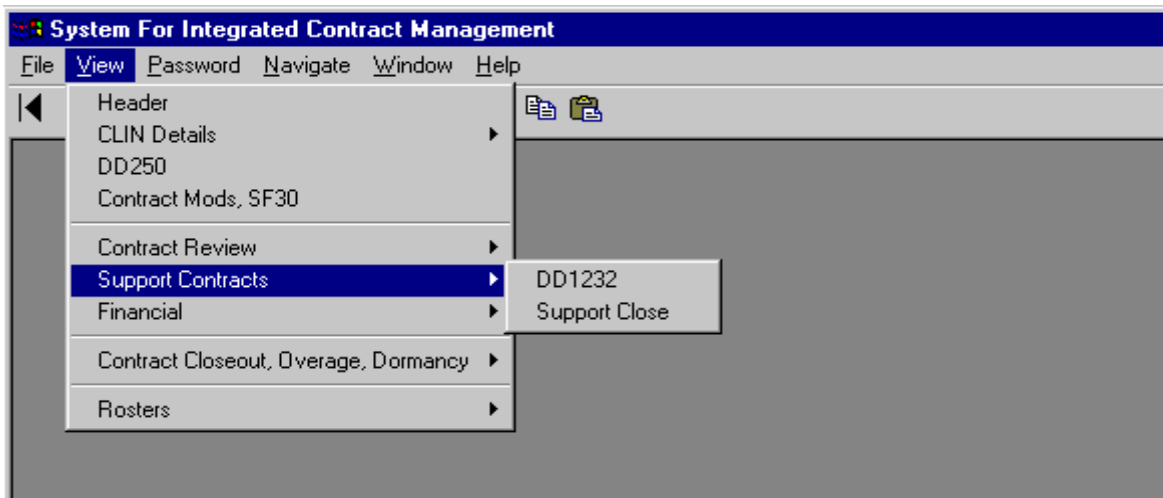


Chapter 7



Support Contracts

7.0 Support Contracts



Support Contracts

This menu selection gives options to open the following SICM screens. The DD 1232 and the Support Close screens. The purpose of the DD Form 1232 the Quality Assurance Representatives Correspondence form is to document with the Host CAS organization. The purpose of the Support Contract Closeout screen is to provide a mechanism for the user to document that a support contract function is completed. Like the DD Form 1594 for Prime contract delegations, the Support Contract Closeout screen provides the system notification to update the contract status to Closed for Support Contract delegations.

Fields marked with an * require an entry. Input Screens with mandatory fields indicated should not be, and in some cases cannot be SAVED without the required data being entered.

7.1 DD Form 1232 QAR Correspondence

DD Form 1232 - Quality Assurance Representative's Correspondence

PIIN: 1 SPIIN: Support No: For Prime PIIN: 2 Date Entered: / /

1. It is requested that Government Contract Quality Assurance Actions be accomplished on the order noted in Block 3. The statements checked below are applicable to this request.

A copy of the Purchase Order, Subcontract and/or related documents: 3

Applicable Quality Requirements: 4

- ☐ a. MIL-Q-9858A
- ☐ b. MIL-I-45208A
- ☐ c. Acceptable QA/Insp. System
- ☐ d. ISO
- ☐ e. AQAP
- ☐ f. Other (see remarks)

Material Review Board: 5

Duration of Coverage/CQA Action: 6

from: / / 7 to: / / 8

Notes: 12

Basis for CQA:

- ☐ a. Material/specification req'mnts cannot be fully inspected upon receipt
- ☐ b. Contractor does not have the capability to inspect upon receipt
- ☐ c. Shipments made direct from subcontractor to using activity
- ☐ d. Material manufactured under special processes requiring close control
- ☐ e. Contract/PCO requirement
- ☐ f. Validation of Prime Contractor Controls
- ☐ g. Other (see remarks)

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CQA Action Desired:

- ☐ a. Process Proofing (see remarks)
- ☐ b. Product Verification Inspection (see remarks)
- ☐ c. Utilize app. portions of ONE BOOK/Contract Req'mts
- ☐ d. Mandatory inspection req'mts when req'd enclosed
- ☐ e. Test/Insp witnessed for contract compliance with PO
- ☐ f. Other (see remarks)

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Evidence of CQA Action is Requested:

- ☐ a. Evidence in IAW Para. I-201, ASPR Appendix I
- ☐ b. Copy of signed DD Form 250
- ☐ c. Narrative report of findings
- ☐ d. Insp. records to be provided with lot shipmts
- ☐ e. Other (see remarks)

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13 Print Form

1. PIIN*, SPIIN, and/or Support No. - Enter or select from the selection list, the appropriate number.

2. For Prime PIIN - Enter the Prime contract PIIN from which the support delegation was generated.

3. Copy Distribution - Select from the drop down menu, the appropriate contract copy distribution description, as follows:

- a. Is enclosed.
- b. May be obtained from the contractor.
- c. Will be furnished upon request, if not readily available.

4. Applicable Quality Requirements - Select the check box function corresponding to the applicable quality requirements being delegated.

7.1 DD Form 1232 QAR Correspondence (continued)

5. Material Review Board Authorization - Select from the drop down menu, the level of authorization delegated for Material Review Board authority, as follows:

- a. Is authorized
- b. Is not authorized
- c. Other (see remarks) *Note: If selected enter reason in Notes block*

6. Duration of Coverage for CQA Actions - Select from the drop down menu, a description of the duration of coverage of the contract quality assurance delegation.

- a. Life of Subcontract
- b. Duration of Purchase Order
- c. One Time Basis
- d. Automatic Coverage is from
- e. Other (see remarks) *Note: If selected enter reason in Notes block.*

7. From - Enter the date that the Duration of Coverage for CQA Actions begins.

8. To - Enter the date that the Duration of Coverage for CQA Actions ends.

9. Basis for CQA - Select the check box function corresponding to the reason for the contract quality assurance delegation.

10. CQA Action Desired - Select the check box function corresponding to the action desired from the contract quality assurance delegation.

11. Evidence of CQA Action - Select the check box function corresponding to the description of acceptable evidence for completion of the contract quality assurance delegation.

12. Notes - This is a free form text area used to enter any specific information related to the delegated Host CAS function.

13. Print Form - Use this button to generate a DD Form 1232.

The DD1232 Screen is SAVED by using the Save Icon or the F2 Function Key.

7.2 Support Contract Closeout

1. PIIN*, SPIIN, and/or Support No. - Enter or select from the selection list, the appropriate number.

2. S1 through S8 - Enter into the available field, the date of completion for the support function. This availability is based on the previous support function selected on the Contract Header screen.

3. Close Status - System will generate a closed status when processed.

4. Date Entered - System generated based upon initial entry into this screen.

5. Close Date - System generated based on support function completion date.

The Support Contract CloseOut Screen is SAVED by using the Save Icon or the F2 Function Key.